

<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 27 April 2018
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Meeting Room, Wombwell Library

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes and Notes

- 2 Minutes of the Meeting of South Area Council held on 23rd February, 2018  
(Sac.27.04.2018/2) *(Pages 3 - 8)*
- 3 Notes of the Ward Alliances (Sac.27.04.2018/3) *(Pages 9 - 20)*  
Hoyland Milton and Rockingham – held on 7<sup>th</sup> March, 2018  
Darfield – held on 15<sup>th</sup> March, 2018  
Wombwell – held on 19<sup>th</sup> March, 2018

### Performance

- 4 Report on the Use of Ward Alliance Funds (Sac.27.04.2018/4) *(Pages 21 - 28)*
- 5 Performance Report Q4 (Sac.27.04.2018/5) *(Pages 29 - 60)*

### Items for Discussion/Decision

- 6 Procurement and Financial Update (Sac.27.04.2018/6) *(Pages 61 - 64)*
- 7 Addressing the Demand for Advice Services (Sac.27.04.2018/7) *(Pages 65 - 66)*
- 8 Social Isolation (Sac.27.04.2018/8) *(Pages 67 - 78)*

To: Chair and Members of South Area Council:-

Councillors Stowe (Chair), Andrews BEM, Coates, Franklin, Frost, Daniel Griffin, Lamb, Markham, Saunders, Shepherd, Sumner and R. Wraith

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer  
Lisa Lyon, South Area Council Manager  
Kate Faulkes, Head of Service, Stronger Communities  
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Thursday, 19 April 2018

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<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 23 February 2018
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Meeting Room, The Hoyland Centre

## MINUTES

### Present

Councillors Andrews BEM, Coates, Franklin, Daniel Griffin, Lamb, Saunders, Shepherd, Sumner and R. Wraith.

### 36 Election of a Chair

As Councillor Stowe was unavailable, a chair for the meeting was elected from the floor.

**RESOLVED** that Councillor Lamb act as chair for the meeting.

### 37 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin, Lamb and Shepherd each declared a non-pecuniary interest in minute numbers 41 and 42 in relation to their positions as directors of Forge Community Partnership.

### 38 Minutes of the Meeting of South Area Council held on 15th December, 2017 (Sac.23.02.2018/2)

The meeting considered the minutes of South Area Council held on 15<sup>th</sup> December, 2017.

**RESOLVED** that the minutes of South Area Council held on 15<sup>th</sup> December, 2017 be approved as a true and correct record.

### 39 Notes of the Ward Alliances (Sac.23.02.2018/3)

The meeting received the notes from the following Ward Alliances: - Hoyland Milton and Rockingham held on 16<sup>th</sup> January; Wombwell held on 25<sup>th</sup> January; and Darfield Ward Alliance held on 15<sup>th</sup> January, 2018.

**RESOLVED** that the notes from the Ward Alliances be received.

### 40 Report on the Use of Ward Alliance Funds (Sac.23.02.2018/4)

The item was introduced by the Area Council Manager.

For the Darfield Ward Alliance, it was noted that £3,718.97 remained from an opening balance of £16,259.46. A number of applications were pending and a suggestion had been made to ring fence £1,200 towards events, therefore it was likely that around £1,000 would be carried forward.

With regards to the Hoyland Milton and Rockingham Ward Alliance, Member heard how £1,899.69 remained from an allocation of £20,193.10, with one application pending.

Wombwell Ward Alliance had an opening balance of £10,193.04, of which £1,558.04 remained for allocation, with discussion taking place around a project which could utilise an amount of this.

**RESOLVED** that the report be noted.

#### **41 Performance Report (Sac.23.02.2018/5)**

The report, previously circulated, was introduced by the Area Council Manager.

Members were made aware of recent discussions regarding the contract with Kingdom Security. Members were reminded of their previous decision to reduce the number of Kingdom officers from four to two from 1<sup>st</sup> April, 2018.

Since the date of the decision patrolling hours had been much reduced, and considerably lower than that agreed in the contract, yet invoices had been received for the full amount. It was suggested that the Area Council Manager liaises with relevant officers within procurement and with Kingdom Security, as Members felt that the service should be delivered to contracted hours or if this was not possible the cost to the Area Council should be reduced correspondingly.

Members noted that Kingdom Security had recently been targeting the locations of the High Street and Park Street in Wombwell, as these had been raised as areas of concern.

Those present heard of the recent workshop where the Advice Services contract was discussed. It was noted that the increased number of clients accessing the service continued and that this was significantly in excess of the targets set. A survey had been completed, and it was suggested that options for managing demand could be considered in more detail at the next meeting of the Area Council.

With regards to the Tidy Team contract, it was acknowledged that all outcomes had been met, with the exception of the number of businesses engaged, and the number of new community groups established. Following discussion with Forge Community Partnership, it was noted that a small restructure would soon be implemented which would lead to an increased resource to undertake targeted work with businesses. This would also include a small pot of finance which could be used to engage businesses and groups in environmental improvement.

Members discussed the issue of litter from fast food outlets and it was suggested that a dual approach from both Kingdom Security and the Tidy Team would be useful to help tackle this.

The need for all contracted services to highlight their sources of funding was acknowledged and contract managers would be reminded of this.

**RESOLVED:-**

(i) That the report be received;



- (ii) That the Area Council Manager, with advice from relevant officers within procurement, discusses with Kingdom Security the under performance of the contract for environmental enforcement;
- (iii) That options for managing demand within the Advice Services contract be discussed at the next meeting of the Area Council;
- (iv) That contract managers be reminded of the need to acknowledge South Area Council as a source of funding in their promotional material.

#### **42 Procurement and Financial Update (Sac.23.02.2018/6)**

The item was introduced by the Area Council Manager. Members were made aware of the £42,000 to be carried forward to the forthcoming financial year. In addition there was income for the period April-December from Fixed Penalty Notices of approximately £17,000.

Members were reminded of previous discussions on the production of a Community Magazine. All were in agreement that two further editions be produced and distributed.

It was noted that a workshop had been held which considered, amongst other things, the performance of the Private Sector Housing Officer. Here Members heard how all targets had been met in the pilot scheme. Members discussed the extension of the Service Level Agreement and all were in support. Within the workshop a suggestion had also been made to erect a number of signs to enable prosecutions to take place for offences such as off road motorcycling.

The Area Council Manager reminded members of the ongoing work with Public Health to consider how social inclusion may be addressed in the area. It was suggested that a report be brought to a future meeting of the Area Council, taking into account the service to be launched by Age UK.

#### **RESOLVED:-**

- (i) That the financial overview of contracts be noted;
- (ii) That two further editions of the #Love Barnsley community magazines be produced and distributed at a cost of £3,675;
- (iii) That the Private Sector Housing service level agreement be continued for an additional year at a cost of £32,580;
- (iv) That off road biking signs be purchased at a cost of £1,290.60;
- (v) That a future meeting of the Area Council receives a report to consider a number of options to address social isolation.

#### **43 Live Well Barnsley (Sac.23.02.2018/7)**

Keith Dodd, Project Manager – Universal Information and Advice, was welcomed to the meeting.

Members heard how Live Well Barnsley was an online resource with information from over 1,000 organisations providing wellbeing, care and support services.

The website was primarily aimed at users to help themselves, supporting the early help ethos, but could also be used by council, voluntary and community sector, and NHS staff.

It was noted that 1,000 organisations were registered, but content would be continually added to. It was noted this would include more leisure based activities. Entries were searchable by postcode and searches could be further refined.

The site was supported so information would be kept up to date, with every record checked twice a year. The site was free to use and included a facility for leaving feedback.

A formal launch was currently being planned, and Members were asked to use, promote and give feedback on the service. It was agreed that if posters and leaflets were forwarded, these would be circulated by Members, and this would be put on the agenda of Ward Alliance meetings in the area.

**RESOLVED** that thanks be given for the update on Live Well Barnsley.

#### **44 Presentation from Age UK Barnsley (Sac.23.02.2018/8)**

Jane Holliday from Age UK Barnsley was welcomed to the meeting. The presentation was entitled 'Together in Wombwell' though it was noted that this was a working title.

Members were made aware that although brand partners of Age UK nationally, Age UK Barnsley was a local charity and all funds raised in the area were used in the area.

Members heard about the services already being delivered in the area, such as the Men In Sheds project, targeting those who would not normally engage in traditional community based activities.

The presentation provided statistics to highlight the severity of the problem of isolation and loneliness with 17% of older people in contact with family, friends or neighbours less than once a week, with 11% having contact less than once a month.

Members heard of a proposal to provide a worker for 12 months to develop a pilot service to address isolation and loneliness in Cudworth and Wombwell. These had been chosen as both already had an Age UK Barnsley shop base and had Area Teams considering the issue. The pilot was designed to show what could be achieved working together.

Best practice would be used as a starting point, with a commissioned service in Penistone having proving successful.

The project was to start on 1<sup>st</sup> April, 2018, with the worker appointed for 30 hours per week. 15 of these would be in Cudworth, with 15 in Wombwell, focusing on the centres, rather than the whole of the ward.

Members suggested that the project could work well with Live Well Barnsley, engaging residents in local activities, and there were a number of links to be made with existing South Area Council commissions.

**RESOLVED** that:-

- (i) Thanks be given for the presentation;
- (ii) The aims of the project be supported.

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Chair

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## Hoyland Milton and Rockingham Ward Alliance Minutes

7 March 2018

Hoyland Centre

<b>Present</b>	
Cllr Chris Lamb	Rockingham Ward (Chair)
Cllr Nicola Sumner	Rockingham Ward
Cllr Jim Andrews	Rockingham Ward
Cllr Tim Shepherd	Hoyland Milton Ward
Cllr Robin Franklin	Hoyland Milton Ward
Cllr Mick Stowe	Hoyland Milton Ward
John Lang	Hoyland Job Club
Neil Spencer	Forge Community Partnership
Pat Gregory	Walderslade Surgery
Anne Sanderson	Neighbourhood Watch
Janet Cartwright	Friends of Elsecar Park
Ian Warhurst	HAG
Joan Whittaker	Federation of Tenants (Secretary)
Jenny MacPhail	BMBC
Stephen Miller	BMBC
Dawn Grayton	BMBC
<b>Apologies</b>	
Danielle Gill	Tesco
Rob Hargreaves	Berneslai Homes

1. **Welcomes and Apologies.** The Chair welcomed Jenny McPhail and Stephen Miller.

2. A presentation was given by Jenny McPhail from Barnsley Council Warm Homes Scheme. The effects of cold homes are poor health; increased costs to the NHS, increased social isolation, it impacts on mental health and is an indicator of levels of fuel poverty within the area and excess winter deaths. The team work closely with the Comms Teams to promote initiatives on how to keep warm and well, Age UK and CAB offer support with their switching services.

Better Homes Barnsley have a scheme to help residents who are owner occupiers or rent from a private landlord and have no gas central heating in their property may be eligible for gas central heating installing in their property. For those whose boilers have broken down, residents aged over 70 years and some health conditions may be eligible for a grant. The NHS also produces information on how people over 65 with long term health conditions can stay well.

The Ward Alliance asked Jenny if she had met with the Private Sector Housing Officer, Jenny confirmed that she worked very closely with that officer. Jenny's contact details will be circulated to the Ward Alliance meeting after the meeting.

3 Stephen Miller gave a short talk about the Tour de Yorkshire which comes through Blacker Hill, Hoyland and Elsecar on Friday 4 May 2018. Last year the Tour de Yorkshire went through Penistone. It was estimated that the event attracted 25,000 people to the town and this around £500,000 was spent in the town during the day.

This year Barnsley Council has secured more of the race and they have given a huge commitment to services such as health and safety, and road closures.

The Hoyland area is attracting both the women's race (which is a shorter race) and the men's races. Although timings are yet to be confirmed the women's race is expected to leave Barnsley Town centre at around 9:00am and the men's race will leave around 2:30pm. Timings are subject to confirmation by the television companies. Barnsley Town Centre will be closed all day but elsewhere will be subject to rolling road blocks which will be confirmed nearer the event date. The area has the only official climb with the Cote de Blacker Hill. Information is available from [www.barnsley.gov.uk/Tour de Yorkshire](http://www.barnsley.gov.uk/Tour%20de%20Yorkshire) or the Welcome to Yorkshire website. The Ward Alliance is asked to communicate information to local residents to let them know what is happening.

The event planning committee have liaised with public transport providers and are looking at car parking solutions. They are currently looking for schools and groups to provide some land art, possible themes are Kes. If the Tour de Yorkshire planning group or Welcome to Yorkshire knows where they will be in advance they can arrange for them to be shown on television as the helicopter will be asked to locate them as they fly over the area.

Questions were asked about the fly tipping and the potholes on Blacker Hill. This matter is being addressed and Neighbourhood Services will be closing the road about a week before to clean it up. Highways have got this work scheduled to complete. A Ward Alliance member recently attended an information briefing session at Elsecar Heritage Centre and assurances were given there by Council officials that these issues will be addressed.

**4. Notes from the Ward Alliance Meeting held on Tuesday 16 January 2018.** There was some discussion about item 10 on the minutes. The Chair confirmed that there had been consultation about the yellow lining around Hoyland town centre. Signs had been displayed on the lamp posts around the town and consultation had been completed during the construction work which had recently taken place.

Parking around the "ring road" causes hazards and this item is not appropriate for discussion in Ward Alliance meetings. Illegal parking has and delays the buses and if they stop coming into Hoyland Town Centre then people will stop visiting and businesses will fail. It was generally accepted that only one business was adversely affected by the work and the Council was working with that business to find an acceptable solution.

The minutes were then accepted as a true and accurate record of the meeting held on Tuesday 16 January 2018.

**5. Tidy Team Update.** The team are continuing to support community groups; they were booked to help several Great British Spring Clean events as these were all cancelled due to adverse weather conditions. The team are now actively trying to engage with schools and local businesses. A small funding pot has been created from money received from recycling.

Fly tipping should be reported to Neighbourhood Services but if it is reported in to the Tidy Team then they report it in before the team takes any action. Fly tipping costs Barnsley residents around £1 million per annum. It is very difficult to bring successful prosecutions.

The Alliance passed on their thanks to the Tidy Team.

#### **6. Promotion of Ward Alliance spending including Governance.**

Discussed how much money is currently been held in the Ward Alliance Fund.

#### **7. Ongoing Projects.**

Stars of Hoyland most of the accounts are now in and paid. There is just one outstanding invoice so this will be chased and actioned as appropriate.

#### **8. New Projects.**

**The Friends of Elsecar Park Spring and Summer Floral Display.** Jo Birch was unable to attend to speak to the Ward Alliance as noted on the Agenda. The application was successful and Jo will be invited to the next meeting.

**Rockingham Colliery Cricket Club.** Unsuccessful as the application was retrospective.

**IDAS Staying Safe, Staying Put.** Unsuccessful. This is a project that is borough wide and the alliance considered that they could not be sure that the funding would be used exclusively in the two wards. The applicant was referred to two other funding pots that were considered more appropriate.

**9. Feedback from the Ward Alliance Network and Celebration Event.** Ward Alliance members were asked to consider the report particularly part 3 which looks at Ward Alliance development. We will be looking at it at the next meeting, some of the items cannot be changed at Alliance level, some will take time and some can be considered immediately.

**10. Any other business.** The Reverend Alison Earl has now moved to a different parish, a letter of thanks should be sent to her. Dawn will send this.

**11. Date of next meeting. Wednesday 9 May 5pm at the Hoyland Centre.**

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**Darfield Ward Alliance**  
**Notes of meeting held Thursday 15<sup>th</sup> March 2018 @ 4.00pm**  
**At Darfield Community Centre**

**Present:** Cllr Pauline Markham, Margaret Barlow, Brian Moore, Cllr Caroline Saunders, Michael Fenna, Jonah Mulunda, David Hildred, Colin Ward, Tanya Dickinson (Community Development Officer), Barbara Tindle (Secretary).

**1. Introductions and Apologies** – Pauline welcomed Nicola Farrar (Observer). Apologies from Cllr Dorothy Coates.

**2. Minutes of last meeting and matters arising**

The minutes were agreed. Matters arising –

Karen Walke held a Funding Advice workshop at Wombwell library which was attended by 4 groups with excellent feedback received. Karen will be holding one-to-one sessions on Thursday 22<sup>nd</sup> March at Darfield Library. If anyone is interested can they let Tanya know? Can members please share to any groups who you think may benefit from this.

The libraries review was well attended especially by groups. The session outlined a number of potential proposals for the future of Barnsley libraries but made it clear that they had no plans to close any of them.

The Great British Clean Up campaign had to be cancelled due to the weather new dates to be arranged.

**3. Ward Alliance Fund -Balance Sheet and Applications received**

Balance sheet – £2,828

Applications:

- IDAS £400 – this project was ratified.
- Friends of Darfield Churchyard £438  
David declared an interest and left the room. After discussion it was agreed to fund this project in full.
- Greenspace Volunteers £455.50  
Colin declared an interest and left the room. After discussion it was agreed to fund this project in full.
- Plevna & Parva Volunteer Community Group £600  
A discussion took place about galas and fun days in general. There was a strong desire around the table to continue to build on the success of last year's Darfield Gala and further invest in this year's event making it more successful and a real focal point for bringing together all sections of the community. The Alliance also felt that it was important to show support to community groups wishing to run their own smaller/satellite events but recognised that there wasn't enough money in the pot to be able to fund all community galas in their entirety. The decision was made to fund just the one main gala per year (Darfield Summer Gala) and offer a £200 funding contribution to community

groups wishing to put on their own satellite events (limited to one event per group). A contribution of £200 was agreed for this application.

- Darfield Summer Gala £835

Following on from the above discussion, it was decided to allocate an upper limit of £1000 to this year's gala to allow it the opportunity to grow further. A date and time to be arranged as soon as possible so that activities can be booked. Action – Pauline, Jonah, Barbara, Tanya

- Balance from the Healthy Lifestyles Project - Caroline, Geoff and Tanya had a monitoring meeting. There is £1,400 left from the funding allocated to this project. After seeking advice, this balance can be kept by the Alliance providing that it is ring fenced for other social isolation / health related projects. The Ward Alliance were in agreement to do this and also agreed to use £350 of this balance to fund 10 additional Table Tennis sessions offered by Age UK to compliment those being offered by Darfield Community Centre.

#### **4. Ward Alliance Projects**

- Cenotaph – ongoing project.
- Healthy Lifestyles Project – Caroline updated the members –The Posture & Balance and Yoga are continuing successfully.
- Darfield Ring – Netherwood ALC have started their monthly visits supported by the Tidy Team.
- Sloppy Slippers – Tanya informed the Alliance that an organisation can be brought in to run a workshop advising people on trips and falls, keeping well in Winter and to run a slipper exchange. It was agreed that the WA would then fund 4 smaller satellite sessions around Darfield to complement this main event. Action -: Pauline, Margaret, Michael and Tanya

#### **5. Communications Strategy**

Tanya and Johah met on the 9<sup>th</sup> February 2018 and discussed inviting Dearne FM along to the Darfield Gala (date to be arranged) to not only promote the Gala but also local groups and their organisations.

#### **6. Any other business**

Geoff Hutchinson would like to retire from being Treasurer of the DWA, if any Alliance member is interested in the position can they please let Tanya know.

Tanya handed out an information booklet from the Ward Alliance Celebration Event that took place at the Metrodome on the 15<sup>th</sup> November 2017 for members to read and give feedback with discussion at the next WA meeting.

**7. Date of next meeting**

Thursday 17<sup>th</sup> May 2018 @ 4pm at Darfield Community Centre

**8. 2018-2019 Action Planning**

The Ward Alliance considered all their ongoing projects as well as potential new project ideas and discussed whether they wished to keep or scrap them. The attached Action Plan outlines the outcome of this discussion. Lead names have been kept the same for ongoing projects. Some of the new projects require lead names and so please can Ward Alliance members have a think about which of the projects they can commit to and make contact with Tanya

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Wombwell Community Alliance  
Held in Wombwell Library at 6.00pm On 19/3/18

Present:

Cllr Robert Frost	Chair
Cllr Richard Wraith	vice Chair
Joan Whitaker	Treasurer
Jenny Clamp	Secretary
Cllr Daniel Griffin	
Margaret Morgan	
Brenda Eastwood	
Sabeena Chavan	
Jola Walker	Berneslai Homes
Peter Jones	
Brian Whitaker	

Apologies: Amanda Bradshaw (BMBC)

1. Chairpersons Welcome and Opening Remarks

The meeting commenced with a minutes silence held in remembrance of Graham. Alan Taylor has tendered his resignation. It was agreed that a letter of thanks should be sent to him, recognising the significant contribution he had made to the group.

2. Minutes of last meeting – accepted as a true record.

3. Tidy Team Steering Group Report

Cllr Frost attended the meeting on 22/2, he reported that:-

The number of volunteers was increasing

There had been 99 litter picks with 7 fly tipping reports received this quarter

The scouts were to undertake some work

Lidl would not be able to help

The Foundry Gate work had been successful

More work was to be done in Wombwell Woods – litter picks having already been undertaken around the ponds and carpark areas.

Covert cameras are in place in Wombwell Wood

Pit Lane was closed on 17/3/18 for a litter pick (because of the bad weather there were no volunteers). However 44 bags of rubbish were removed.

Members were shown a flyer and leaflet produced by the Tidy Team

Jola stated that she had attended a meeting at which fly tipping had been discussed

She asked whether a "bulk items collection" was something that could be introduced in Wombwell as this had proved to be very successful at reducing the amount of fly tipping in the Dearne area

4. Funding Application – Staying Safe, Staying Put

Application approved after Peter clarified a point raised by Margaret Morgan regarding continued police involvement.

## 5. Treasurers Report

Total funds in bank at 7/3/18, £2983.89

The current financial year ends on 31/3/18 and the Treasurer will provide a full balance sheet for the 2017/18 year at the next meeting.

## 6. Feedback from Projects

### Building Blocks for Learning

The project is to be launched on 27/3 with some craft sessions

There are currently 4 volunteers (3 training in school)

The school start will be at the end of April – beginning of May

Flyers have been distributed at High View, Kings Oak and Wombwell Library.

### Kicking For Change

There are to be 3 term time blocks. The first in May with a further two scheduled for later in the year

This was felt to be a good time because of the dark evenings

Contact has been made with Police Liaison and schools

### Park Street Parents and Carers Support Group

Sleep clinic training has been undertaken

The Programme is being reset for this year

Further updates will be provided

### Luncheon Club

Between 30-33 people attend

Currently obtaining contact details of attendees, so that if in future a lunch has to be cancelled people can be informed.

The club has approximately £2000 in the bank.

## 7. Feedback from Library Review Meeting

Wombwell Library is not in line for any major changes as it has above average usage.

Generally the review meeting was looking for money saving ideas borough wide. eg self-service libraries.

In Wombwell it was felt that more publicity and an easier booking system would increase usage of the meeting rooms by outside groups.

This would bring in funds and would raise awareness of all the facilities available at the library.

## 8. AOB

Margaret Morgan reported that the High Street bus shelter was once again waterlogged

Cllr Frost responded that it had been cleaned, but it needed doing on a regular basis

Sabeena raised the issue of dog fouling

In response the group was told that leaflets, patrols and pavement stencils are all used to try and combat this problem.

Peter asked about progress with the Principal Towns initiative and was informed that it had reached the consultation process.

Date of Next Meeting

21/5/18 at 6.00pm in Wombwell Library.

9.

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## 2018/19 WARD FUNDING ALLOCATIONS

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of any remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

### DARFIELD WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000	base allocation
£1,225.47	carried forward from 2017/18
£0	devolved from Area Council
<b>£11,225.47</b>	<b>total available funding</b>

To date, nothing has been committed against the 2018/19 budget.

### HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000	base allocation
£99.69	carried forward from 2017/18
£0	devolved from Area Council
<b>£20,099.69</b>	<b>total available funding</b>

To date, nothing has been committed against the 2018/19 budget.

### WOMBWELL WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000	base allocation
£1,308.04	carried forward from 2017/18
£0	devolved from Area Council
<b>£11,308.04</b>	<b>total available funding</b>

To date, nothing has been committed against the 2018/19 budget.

## 2017/18 Final Ward Project Allocations

### DARFIELD WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£6,259.46	carried forward from 2016/17
£0	devolved from Area Council
<b>£16,259.46</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining <b>£16,259.46</b>
			<b>£8,129.73</b>	
Friends of Darfield Churchyard - handrail	£2,500.00	£500.00	£7,629.73	£13,759.46
Greenspace Volunteers - Middlecliff Planters	£1,461.50	£776.30	£7,629.73	£12,297.96
Little Houghton PC - Effective Communication & Supporting Volunteering	£500.00	£500.00	£7,629.73	£11,797.96
Darfield Library Children's Out of School activities	£400.00	£400.00	£7,629.73	£11,397.96
Children's Lego Club - Darfield Library lego club	£300.00	£300.00	£7,629.73	£11,097.96
K Frame Barrier at Broomhill Old Site	£930.00	£930.00	£7,629.73	£10,167.96

Darfield Ward Alliance Qtr 1 expenses	£125.00	£125.00	£7,629.73	£10,042.96
DWA - Darfield Summer Gala	£800.00	£800.00	£7,629.73	£9,242.96
Qtr2 Secretary expenses	£125.00	£125.00	£7,629.73	£9,117.96
Billingley VCA - Food Hygiene Course L2	£522.00	£522.00	£7,629.73	£8,595.96
Darfield Ring	£2,459.00	£2,459.00	£7,629.73	£6,136.96
Darfield Bowling Club - DBC Fix it	£408.57	£408.57	£7,629.73	£5,728.39
Billingley Village History Group - Billingley History archives	£400.00	£400.00	£7,629.73	£5,328.39
Barnsley Leaders Junior Basketball Club - Basketball opportunities	£200.00	£200.00	£7,629.73	£5,128.39
Billingley Ladies Group - Billingley Speakers	£400.00	£400.00	£7,629.73	£4,728.39
Plevna & Parva Volunteer Community group - Spirit of Christmas project	£284.42	£284.42	£7,629.73	£4,443.97
Darfield CC - Junior Cricket Winter Programme	£600.00	£600.00	£7,629.73	£3,843.97

Qtr 3 Secretary expenses	£125.00	£125.00	£7,629.73	£3,718.97
IDAS - Staying Safe-Staying put	£400.00	£400.00		£3,318.97
DWA Events Gp - Darfield Summer Gala	£1,000.00	£1,000.00		£2,318.97
Plevna & Parva Volunteer Community Group - Middlecliff family fun day	£200.00	£200.00		£2,118.97
Friends of Darfield Churchyard - grass cutting equipment	£438.00	£438.00		£1,680.97
Greenspace Volunteers - Middlecliff Planters #2	£455.50	£455.50		<b>£1,225.47</b>

## HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance had the following available budget.

£20,000	base allocation
£193.10	carried forward from 2016/17
£0	devolved from Area Council
<b>£20,193.10</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining <b>£10,096.55</b>	Allocation Remaining <b>£20,193.10</b>
Elsecar Community Nursey - Growing Together	£770.00	£770.00	£10,096.55	£19,423.10
Friends of Hoyland Library - Social group for over 55s	£148.54	£148.54	£10,096.55	£19,274.56
FCP - Work Club Provision 2017/18	£1,800.00	£1,800.00	£10,096.55	£17,474.56
Youth Partnership - Youth Action 17/18	£3,880.00	£3,880.00	£10,096.55	£13,594.56
Hoyland Common Action Gp - Young people learn key skills	£2,221.00	£2,221.00	£10,096.55	£11,373.56
Elsecar Heritage Railway ltd - HER trackworks 17	£2745.08	£2475.08	£10,096.55	£8,628.48

St Helen's PFA - Healthy Active Lifestyles	£1,500.00	£1,500.00	£10,096.55	£7,128.48
Worsbrough Bridge Athletic Bridge FC	£1,630.00	£1,630.00	£10,096.55	£5,498.48
Stars of Hoyland Celebration Event	£2000.00	£2,000.00	£10,096.55	£3,498.48
Forge CP - Autumn planting - Hoyland Cenotaph	£750.00	£750.00	£10,096.55	£2,748.48
Rockingham Band - Training Band	£200.00	£200.00	£10,096.55	£2,548.48
The Little Tiddlers Playgroup - Start up	£979.51	£979.51	£10,096.55	£1,568.97
Hoyland Community Choir	£780.00	£780.00	£10,096.55	£788.97
Owd Martha's Community Garden - Christmas in Hoyland	£400.00	£400.00	£10,096.55	£388.97
Oldfield Sunshine Residents Group – Neighbourhood Watch Scheme	£50.00	£50.00	£10,096.55	£338.97

Friends of Elsecar Park - Spring & summer floral display for Elsecar Park 2018/19	£1,800.00			-£1,461.03
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The Hoyland Milton/Rockingham Ward Alliance have had £1,560.72 of unspent grant returned, making their actual remaining spend allocation **£99.69**

### WOMBWELL WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£193.04	carried forward from 2016/17
£0	devolved from Area Council
<b>£10,193.04</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining <b>£5,096.52</b>	Allocation Remaining <b>£10,193.04</b>
Wombwell & District Well Being & Social Group - Health & well being	£540.00	£540.00	£5,096.52	£9,653.04
Qtr 1 Secretary expenses	£125.00	£125.00	£5,096.52	£9,528.04
Barnsley Leaders Junior Basketball Club - Basketball opportunities	£200.00	£200.00	£5,096.52	£9,328.04
Wombwell High Street Christmas Event	£1,070.00	£1,070.00	£5,096.52	£8,258.04

Kicking for Change	£3,200.00	£3,200.00	£5,096.52	£5,058.04
Park Street Parents Group - Building Blocks for learning	£2,000.00	£2,000.00	£5,096.52	£3,058.04
Wombwell WA - Hanging Baskets 2018	£1,500.00	0	£3,596.52	£1,558.04
Wombwell Secretary expenses	£250.00	£250		<b>£1,308.04</b>

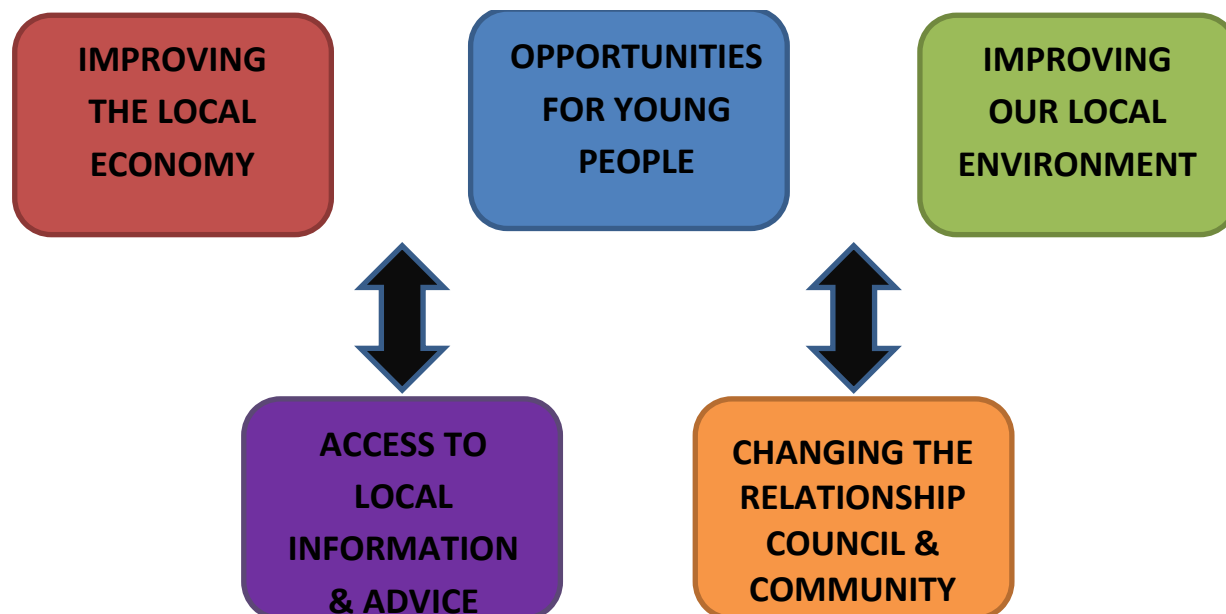


**SOUTH AREA COUNCIL**  
**Performance Management Report**

**April 2018**

# INTRODUCTION

## South Area Council Priorities



	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
<b>Improving the Local Economy</b>	Business survey & courses for local businesses	Northern College, BBIC & Emergency Response training	£4,000 for survey £20,000 max for courses	Sept 2014 for survey Summer 2015 for courses	Project not recommissioned due to poor take-up on courses
<b>Improving our Local Environment</b>	Tidy Team to work alongside community on environmental projects	Forge Community Partnership/Anvil Community Interest Company	£195,750 per annum until March 2017 with a further 1 year + 1 year if funding available	4 <sup>th</sup> August 2014 for 2 years  Contract 2 started 1 <sup>st</sup> August 2016 for 2 years	Tidy Team 2 contract (including Apprenticeship costs) with Forge C/Partnership started 1 <sup>st</sup> August 2016
<b>Improving our Local Environment</b>	Environmental enforcement for littering, dog fouling & parking enforcement	Kingdom Security	£ 132,000 1 year & further extension to 31/03/16	4 <sup>th</sup> August 2014  Contract 2 started 1 <sup>st</sup> April 2016	Contract 2 now running from April 2016 with funding agreed to run to March 2018
<b>Access to Local Information &amp; Advice</b>	Provide community based welfare rights & citizens' advice session	Barnsley Citizens' Advice Bureau & BMBC Welfare Rights Service	£150,000 2 years @ £75,000 per year	2 <sup>nd</sup> June 2014  Contract 2 started 1 <sup>st</sup> June 2017	Contract 2 started 1 <sup>st</sup> June 2017 for 2 years
<b>Opportunities for Young People</b>	Summer Internship Programme	C&K Careers	£45,000 20 months (includes follow up time)	9 <sup>th</sup> March 2015  Contract 2 started 1 <sup>st</sup> March 2016	Contract 2 for 2016 cohort s runs March 2016 – Nov 2017 Contract 1 ended November 2016

	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
<b>Improving our Local Environment</b>	Provision of signs for cleaned up sites 'Maintained by Volunteers'	Taylor made Signs	£375.00	100 Signs delivered 1 <sup>st</sup> April 2016 & put up by Tidy Team at sites identified by Steering Group	Currently being put up by Tidy Team across the 4 wards in a variety of settings decided by Tidy Team Steering Group
<b>Opportunities for Young People</b>	Provision of 2 week Achieving Respect & Confidence (ARC) courses for 14 young people at risk of offending	South Yorkshire Fire & Rescue Service	£10,000	Course 1 delivered week of 13 <sup>th</sup> June 2016  Course 2 delivered October 2016	Not applicable – no current plans to recommission
<b>Opportunities for Young People</b>	Youth Asset Mapping project & survey	Forge Community Partnership	£5,000	Completed survey presented to South Area Council in June 2016	Not applicable – one off piece of work to inform future work to support young people
<b>Opportunities for Young People</b>	Lifeskills course for young people	Berneslai Homes & BMBC Integrated Youth Support	£2,000 (there will be an underspend on this project)	Courses ran during summer holidays 2016	Not applicable – low attendance during pilot phase means will not run again in current form but may be adapted for future use
<b>Cross cutting across all themes</b>	Health & Wellbeing Asset Mapping Conference	In house by South Area Team	£1,000	Held on 14 <sup>th</sup> June 2016	3 follow up groups set up: Universal Advice Love Your Street Better Community Networks

## PART A - OVERVIEW OF PERFORMANCE

The information which follows is a summary of the information provided to the South Area Council Manager at quarterly contract management review meetings. This includes both quantitative figures appended in the tables below and more qualitative information which is outlined in the short narrative report included for each project. There are occasions when the quarterly review dates do not mesh with Area Council reporting dates, which means that the 'achieved to date' figures may not have changed from the previous report, as the new quarterly data is not yet due at time of writing.

### Improving our Local Environment

Outcome Indicators	Achieved to date	Previous
Number of small environmental projects completed	1029	(929)
Number of large environmental projects completed	84	(81)
Number of litter picks completed	2192	(2092)
Number of fly tipping incidents dealt with	128	(118)
Number of Xmas projects completed	13	(13)
Number of Fixed Penalty Notices issued – littering	2298	(2104)
Number of Fixed Penalty Notices issued – dog fouling	146	(144)
Number of Parking PCNs issued	717	(675)
Number of targeted dog fouling & littering operations completed	383	(360)
Number of initial contacts made with private sector tenants *	349	(296)
Number of vulnerable households identified *	82	(74)
Number of property inspections done *	172	(164)
Number of individuals identified as having support needs *	43	(35)
Number of properties improved because of intervention *	110	(96)
Number of households making improvements after first contact *	79	(71)
Number of informal requests for action made to landlords *	75	(67)
Number of formal notices made to landlords *	1	(0)
Number of individuals signposted to other services *	61	(53)
Number of legal prosecutions made *	0	(0)
Number of Anti Social Behaviour contacts made *	6	(1)
Number of Anti Social Behaviour letters sent *	2	(0)

## Access to Local Information & Advice

Outcome Indicators	Achieved to date	Previous
Number of clients seen & in receipt of information & advice	3319	(2659)
£ of benefits gained as a result of the advice received	£2,557,788	(£2,309,296)
£ of unmanageable debt handled through financial settlement	£2,370,083	(£2,243,863)
Number of cases where homelessness was averted	72	(57)
Number of clients referred to other specialist help	1331	(1182)
Number referred to Credit Union or other money management help	376	(349)
Number of community groups visited to promote advice services	139	(137)
Number of vulnerable clients unable to self-help seen *	783	(665)

\*New target set from 1<sup>st</sup> June 2016

## Improving the Local Economy

Outcome Indicators	Achieved to date	Previous
Number of local businesses approached to complete survey	238 (completed)	238
Number of local businesses completing survey	88 (completed)	88
Number of quotations sourced for local business courses	56 (completed)	56
Number of business courses commissioned	16 (completed)	16
Students hours commissioned on business courses	1493 (completed)	1493
Number of students attending business courses to date	45 (completed)	38
Number of student hours completed to date	243.5 (completed)	243.5
Number of student places booked onto future courses	84 (completed)	84

Business courses are now completed, so figures will not change.

## Changing the relationship between the Council and & the community

Outcome Indicators	Achieved to date	
		Previous
Number of adult volunteers engaged (45 new)	944	(703)
Number of young people engaged in volunteering (52 new)	616	(268)
Number of new community groups established	10	(9)
Number of community groups supported (including schools)	202	(184)
Number of jobs created locally	14	(14)
Number of apprenticeship opportunities created locally	20	(20)
Number of local businesses encouraged to maintain own environment	171	(167)
Number of young people referred to restorative justice provision	32	(30)
Income received from enforcement activity to Area Council in £	£111,496 *	(£106,386)
% of local spend achieved by projects	90%	92%

## Opportunities for Young People

	Achieved to date
Number of Summer Internship places filled 2015	41(completed)
Number of Summer Internship places filled 2016	25(completed)
Number of students completing Summer Internship 2015	37(completed)
Number of students completing Summer Internship 2016	20(completed)
Number of 5 Year Plans tailored to student needs developed 2015	33(completed)
Number of 5 Year Plans tailored to student needs developed 2016	25 (completed)
% of students reporting an increase in motivation about the future 2015	80%(completed)
% of students reporting an increase in motivation about the future 2016	84%(completed)
% of students reporting increased confidence about future plans 2015	88%(completed)
% of students reporting increased confidence about future plans 2016	74%(completed)
% of students reporting increased knowledge about opportunities 2015	72%(completed)
% of students reporting increased knowledge about opportunities 2016	85%(completed)
% of students reporting increased awareness of own skills 2015	72%(completed)
% of students reporting improved decision making skills 2016	57%(completed)

Internship programme has now completed for 2016, so figures will not change

# PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

## One Stop Shop Advice sessions – CAB & Welfare Rights

<div style="background-color: #c00000; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Local Economy</div> <div style="background-color: #663399; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Access to Local Advice</div> <div style="background-color: #ff9933; color: white; padding: 5px; text-align: center; border-radius: 10px;">Changing Relationship</div>		<b>RAG</b>
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	N/A
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

### **THIS CONTRACT HAS NOW ENDED**

Comprehensive Quarter 12 (March - May 2017) monitoring reports were completed by Barnsley Citizens' Advice Bureau and BMBC Welfare Rights and a Quarter 12 contract review meeting was held on 9<sup>th</sup> June 2017.

This marked the end of the first highly successful three year contract, which operated jointly with Barnsley CAB and BMBC Welfare Rights.

During this period, over 2500 individual clients were seen and helped to claim over £2million of (mostly in-work and disability related) benefits and pensions they were entitled to but would otherwise not have claimed. In addition, over £2million of previously unmanageable debt was managed through the successful negotiation of formal financial settlements with creditors. Over half of clients were referred or signposted to other specialist help, including Credit Union memberships and money management training, in order to prevent a recurrence of future debt. 47 people were also helped to avoid homelessness, often at the very last minute when eviction was imminent.

Because the new contract will be delivered solely by Barnsley CAB (BMBC Welfare Rights decided not to jointly tender this time) the previous Welfare Rights Adviser, Phil Beer, has returned to his substantive Council post. A formal letter of thanks to Phil from the Chair of the South Area Council was sent after the last Area Council meeting.

The new Welfare Rights Adviser (who is employed by CAB) is Nigel Cole, a highly experienced adviser previously employed by CAB to deliver other community based advice

work. He started in post at the beginning of the new Advice Services contract on 1<sup>st</sup> June 2017, and will work alongside Zoe to deliver the same sessions previously done by Phil.

## Community Outreach One Stop Shop Advice sessions – Barnsley Citizens Advice Bureau



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	N/A
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

### Barnsley Citizens Advice Bureau South Area Council Community Outreach Project

A quarterly contract meeting took place on the 13<sup>th</sup> April 2018. Barnsley CAB reported that again this contract is continuing to exceed its targets each quarter with all sessions at capacity, in particular the welfare rights sessions in Hoyland.

A number of short terms measures have been put in place including using a card system for clients waiting for appointments. The use of the cards means that only 6 clients per session are seen but it does ensure that people aren't waiting for hours without being seen. Alternative options were discussed at the contract meeting and will be explored further.

#### Report from CAB, 1<sup>st</sup> January 2018 – 31 March 2018 (Welfare Rights):

During the quarter a total of **198** clients were seen by the welfare rights adviser, made up of **140** unique clients and **58** repeat clients. There were 18 welfare rights sessions not run during the quarter (2 for the bank holidays, 7 for staff annual leave, 9 for staff sickness). Although the total number of clients seen this quarter is down on previous quarters, this is entirely due to the higher number of sessions not run this quarter and the number of clients attending per-session has increased in real terms over previous quarters.

As in previous quarters, the relatively high number of repeat clients seen during the quarter is a reflection on the significant proportion of vulnerable clients either with physical or mental health issues or aged 65+. Historically these groups have the most difficulty accessing self-help facilities, particularly where online access is required, and often require greater support with form-filling and benefit applications.



At an outreach setting these activities require multiple visits and a degree of ongoing support that currently these clients are unable to access elsewhere.

The number of issues around the introduction of Universal Credit has risen this quarter but as in previous quarters, disability and health related benefits make up the largest percentage of client issues (47% of total, compared to 23% for Universal Credit). This represents a relatively constant percentage quarter-on-quarter for health benefits but a significant increase in Universal credit issues for this year to date (up from 11% in Q1 to 23% for Q3).

For this quarter the annualised monetary value of benefits gained by clients is **£167,896**, taking the project year to date total to £552,530. Three clients this quarter received benefit increases in excess of £10,000 per annum, and 13 clients received increases in excess of £5,000 per annum.

The number of mandatory reconsideration and benefit appeal issues presenting at outreach remains similar to previous quarters, with a total of 37 in Q3. There has been a reduction this quarter in the number of clients seeking assistance with in-work benefits (down to 12% from 18% in Q2 and 20% in Q1). There is no obvious cause for this reduction though it may be the result of seasonal fluctuations as the decrease was directly reflected in an increase in those seeking employment.

As for previous quarters, there has been little referral or signposting to other specialist support providers, as nearly all of the problems presenting at outreach relate directly to benefit issues.

**The following disability/health problems were declared:**

Long-term health condition:	15
Mental health:	20
Physical impairment (non-sensory):	63
Multiple impairments:	52
Deaf:	0
Visual impairment:	2
Other Disability or type not given	2

**The following were living/working outside of the permitted ward areas:**

Penistone East:	3
Dearne South	1
Worsbrough	2

**Benefits dealt with:**

Universal Credit	46
Jobseeker's Allowance	0
Employment and support Allowance	29
Income Support	0
Tax Credits	7
Child Benefit	3
DLA/PIP	50
Attendance Allowance	8
Housing Benefit	12
Discretionary Housing Payment	0
Council Tax support	4
Carer's Allowance	6
Severe Disability Premium	0

Bereavement Allowance	1
Pension/Pension Credit	5
SMP/Maternity Allowance	0
Other Grant/Charitable Award	2
General Benefit Entitlement Query	20

**Declared age range of clients:**

17-24:	6
25-34:	23
35-49:	27
50-64:	97
65+:	44
Not known:	1

**Total benefit gains:**

£167,896

**Declared occupations:**

Retired:	42
Employed over 30hrs per week:	11
Employed btw 16-29 hrs:	12
Employed under 16 hrs:	1
Unemployed – seeking paid employment:	29
Permanently sick/disabled:	77
Self employed:	1
Looking after home – Dependents:	3
Carer-Elderly/disabled:	17
Carer-Children:	1
Other:	2

Report from CAB, 1<sup>st</sup> January - 31 March 2018 (generalist advice):

The second quarter of this project saw a total of **147** clients assisted during the period 1<sup>st</sup> January - 31 March 2018. Out of this 147 there were 144 unique clients and 3 non-unique clients. The total number of individual enquiries was **230**.

The top three enquiry areas were benefits, debt and legal advice. However, we've seen a marked increase in employment enquiries this quarter. These covered querying disciplinary procedures, discrimination at work, unlawful deduction of earnings and changes to contracts.

**Out of 144 unique clients, the following disability/health problems were declared:**

Long-term health condition:	17
Mental health:	19
Physical impairment (non-sensory):	18
Multiple impairments:	15
Hearing impairment:	3
Cognitive impairment:	1
Learning Difficulty:	1
Visual impairment:	4
Other:	6

**Out of the 144 unique clients, the following were living/working outside of the permitted ward areas:**

Hoover: 1 client was signposted to Rotherham Council.

Stairfoot: 1 client was signposted to the Probate Helpline.

Great Houghton: 1 client was signposted to BMBC.

**Issues dealt with:**

Benefits: 69

Debt: 43

Legal: 35

Employment: 20

Relationships & Family: 16

Financial Services & Capability: 8

Tax: 7

Housing: 6

Health & Community Care: 6

Consumer: 6

Discrimination: 5

Travel & Transport: 4

Utilities & Communications: 2

Immigration: 1

Education: 1

Other: 1

**Declared age range of unique and repeat clients:**

17-24: 6

25-34: 26

35-49: 31

50-64: 57

65+: 22

Not known: 5

**Total debt managed:**

£126,220

**Total benefit gains:**

£80,596

**Declared occupation of unique and repeat clients:**

Employed over 30hrs per week: 35

Permanently sick/disabled: 31

Retired: 24

Unemployed – seeking paid employment: 18

Employed btw 16-29 hrs: 18

Carer-Elderly/disabled: 6

Looking after home – Dependents: 4

Carer-Children: 4

Employed under 16 hrs: 1

Self employed: 3

Student: 1

Case studies attached at appendix 1

## Tidy Team – Forge Community Partnership/Anvil CIC

	RAG
<div style="background-color: #4a7ebb; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> <b>Children &amp; Young People</b> </div>	Satisfactory quarterly monitoring report and contract management meeting. <span style="color: green; font-size: 20px;">●</span>
<div style="background-color: #709a4d; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> <b>Improving Environment</b> </div>	Milestones achieved <span style="color: green; font-size: 20px;">●</span>
	Outcome indicator targets met <span style="color: orange; font-size: 20px;">●</span>
<div style="background-color: #e69a3d; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> <b>Changing Relationship</b> </div>	Social value targets met <span style="color: green; font-size: 20px;">●</span>
<div style="background-color: #c0392b; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> <b>Local Economy</b> </div>	Satisfactory spend and financial information <span style="color: green; font-size: 20px;">●</span>
	Overall satisfaction with delivery against contract <span style="color: green; font-size: 20px;">●</span>

A contract meeting took place on the 12<sup>th</sup> April 2018. All milestones and targets were discussed. The contract is overachieving on a number of targets including clean ups, new volunteers, existing volunteers and community groups supported. Work with schools, businesses and new groups established have been highlighted as areas where targets are not being met. Approaches to how this work can be addressed was discussed and will be monitored over the next quarter. More detail can be found in the report submitted by the Tidy Team below.

### TIDY TEAM NARRATIVE REPORT, JAN-MAR 2018

Areas of work over the last quarter:

- University skills x 7
- Eco Greenhouse work x 5
- Leafleting x 2
- Removal of Christmas Trees/lights x 4
- Snow duties x 3
- Mates of Milton
- Owd Martha's Yard

- Darfield Bowling Club
- Wombwell Wood Group
- Jump Litter Pickers/Environmental Group
- Broomhill Litter Pickers
- Platts Common Bowling Club
- Friends of Hoyland Lowe Stand
- Janet Payling Cloughfield litter picks
- West Meadows Primary
- Birdwell Primary
- Blacker Hill Nursery Little Explorers
- Netherwood Academy
- Upperwood Academy
- Jump Primary
- Elsecar Heritage Centre
- Tesco
- Dearne Valley Landscape Partnership

This quarter has seen the introduction of the new role to the Team, the Community Development Officer. Already we have been able to see an increased engagement with a number of different existing groups/individuals but more importantly a number of up and coming areas of work which will be with new volunteers.

Litter has again played an enormous part in the Wards. During the reporting period 165 litter picks have been undertaken by the team, of which 30 have been conducted with the assistance of volunteers. These picks have collected 2086 bags of rubbish, of which 284 were recycled, and of this amount 256 bags were the result of South Area Team events. Snow has played its part this winter and the team have been busy snow clearing to what equates to well over a week. Considering the winter months are always quieter where volunteers are concerned volunteer hours at 504.25 compared to a similar period last year are nearly 100 hours more for this reporting period. We feel that the work of the Community Engagement officer has had a favourable impact in this area of our work.

The **Darfield** ward has continued to have the support of the Broomhill Litter Pickers who have collected a disappointing 30 bags of litter this quarter. The Team feel that the group needs new impetus and maybe a campaign to recruit more volunteers as we have had a very poor turnout (1 in Jan 0 in Feb and 3 in Mar). The Team have been asked to not empty the bin in the play area at Middlecliffe/Little Houghton and to avoid litter picking in that area as the Ward Alliance is keen to demonstrate to the Parish Council that an employee is needed to replace a departing member of staff. As far as the Team is aware this has not yet been resolved. We have begun a project with Netherwood Academy to maintain the Darfield Ring which we commenced on 14 March with 8 students which is the first date of 5.

The Team have also been involved with helping Darfield Bowling Club as their members keep on top of the ever growing foliage. Again some lovely work has been done with Upperwood Primary with regard to litter picking on Bly Road, and we also involved a talk about bugs and wildlife which the children found very interesting further work is planned with the school. The problems around the ASOS site with litter is still in need of addressing and the involvement of our Community

Development Officer to try and get the company more involved is on our agenda. Over the reporting period the Team have removed 494 bags of litter (79 of which were recycled) from the streets and footpaths of the Darfield Ward which equates to 24% of the total collected for the Team this reporting period.

Future work in the Darfield Ward includes:

- Continuing work on Darfield Ring
- Litter picks with Upperwood Academy
- Darfield Gala
- Broomhill litter picks
- Edderthorpe Clean Ups
- Litter pick with Netherwood Academy
- ASOS area clean up
- Low Valley Industrial Estate community clean up

In **Hoyland Rockingham** work has continued with Birdwell Primary (2 school years) including assisting with their University Skills course – the Team are keen to get the pupils out into the community and conduct more litter picking. The school are considering this request and consulting parents and we hope to have a joint project with the Chatterbox Nursery during the summer months. Work has also been undertaken with West Meadows with their Eco Greenhouse and this should be complete during the next term. Continued litter picking has taken place around Cloughfields and Janet Payling is back with us on an ad hoc basis for now – a community litter pick has been organised with her to include Berneslai Homes on 20 April. We have a volunteer who tends to litter pick when he is out on his own but intends to join us shortly around the Taco Bell, Dunkin Donuts area – the businesses seem to be generating a substantial amount of litter and we have approached them to be involved with a community litter pick. Another area which is cause for concern is Ryecroft Bank we have approached businesses in the vicinity with a view to being involved in a community litter pick. A successful project done by the Team, in conjunction with the Parks Department, was the clearing of the footpaths in King George's Field.

Over the reporting period the Team have removed 360 bags of litter (35 of which were recycled) from the streets and footpaths of the Hoyland Rockingham Ward which equates to 17% of the total collected by the Team this reporting period.

Future work in the Hoyland Rockingham Ward includes:

- DHL Shortwood litter pick
- Taco Bell/Dunkin Donuts litter pick
- Janet Payling Litter Picks
- Hoyland Lowe Stand
- Birdwell Primary School
- West Meadows School
- Chatterbox Nursery

In the **Hoyland Milton** Ward we are continuing with plans for the Eco Greenhouse at Jump Primary School, Barnsley Rotary and Inner Wheel are speaking to their respective Committees about bottle collection for us. The Team, members of the Jump Environment Group and the South Area Team are involved with the School Council in preparation for this project. The Year 2 litter pick, that was cancelled due to weather conditions, took place on 25 January and the school are interested in continuing this work. The Jump Environmental Group have been successful in their bid to the Captain Allots Fund and have asked the Team to be involved in planting up around the Children's Centre in the coming weeks. The Team worked with Elsecar Heritage Centre and the Dearne Valley Landscape Partnership on 2 projects during the reporting period one was to cut back an area around the canal basin in Elsecar for a geographical dig to take place and the second was a cut back to open up the path areas for the walks towards. The Team are in a position to assist with the Tour de Yorkshire activities in Elsecar and Hoyland providing it falls within the remit of our contract. During the reporting period the Team have removed 415 bags of litter (53 of which were recycled) from the streets and footpaths of the Hoyland Milton Ward which equates to 20% of the total collected by the Team this reporting period.

Future work in the Hoyland Milton Ward includes:

- Hemingfield School
- Elsecar Canal Spring Clean and Litter Blitz
- Platts Common Bowling Club
- Blacker Hill Clean Up
- Little Explorers Nursery
- Tour de Yorkshire activities
- Jump litter picks/Jump Environmental Group
- Mates of Milton
- Owd Martha's Yard
- Work with parishioners at the Hoyland Methodist Chapel
- Litter pick/clean up with Tesco
- Jump Primary School

Work in the **Wombwell** area continues with again extensive work being done on the litter and fly tip front. One of the main producers of course is the monthly project in Wombwell Woods. In this period alone we have collected 182 bags of litter (of which 22 were recycled) plus numerous pieces/amounts of fly tip. A large project we have been involved with is the reseeded of an area in Wombwell park in conjunction with the Friends of Wombwell Park and the Parks Department. We will be recommencing the Foundry Gate project in April but have agreed with the residents to meet on a bi-monthly basis as turnout has not always been very good at recent monthly dates. Over the reporting period the Team have removed 817 bags of litter (117 of which were recycled) from the streets and footpaths of the Wombwell Ward which equates to 39% of the total collected by the Team this reporting period.






Future work in the Wombwell Ward includes:

- Kings Oak Primary
- Foundry Gate
- Wombwell Cemetery

- Friends of Wombwell Park
- Wombwell Dam/Woods

Case studies at Appedix 2.

## Environmental Enforcement – Kingdom Security

	RAG
Improving Environment	Satisfactory quarterly monitoring report and contract management meeting. 
	Milestones achieved 
Local Economy	Outcome indicator targets met N/A*
	Social value targets met 
Changing Relationship	Satisfactory spend and financial information 
	Overall satisfaction with delivery against contract 

\*There are no outcome targets set for this project, because it is not legal to set targets for enforcement activity of this kind.

### Overview.

As of the 1<sup>st</sup> April 2018 the South Area is contracted to 2 officers, this is a reduction from 4 officers as was as a result of a review of the contract. Officers continue to concentrate their patrols around intelligence led information from the tasking process and also from referrals from elected members and complaints on the street and from the community at large.

**A request was made from the Kingdom enforcement team who collate the information for the contract performance report to defer the report until late April 18. This is due to Annual leave and Kingdom staff availability. Quarter 4 performance information will be included in the June 18 Area Council papers.**



## Local Business Survey & courses for local businesses

	RAG	
Local Economy	Satisfactory quarterly monitoring report and contract management meeting.	N/A
	Milestones achieved	●
Changing Relationship	Outcome indicator targets met	●
	Social value targets met	N/A
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

**This contract has now been completed.** As previously reported, takeup of these courses was around 17%, despite extensive survey work to identify the content and format of courses required by local businesses. For this reason, the South Area Council has decided not to fund similar provision in the future.

## Summer Internship Programme -C&K Careers

	RAG	
<div style="display: flex; flex-direction: column; align-items: center;"> <div style="background-color: #4a7ebb; color: white; padding: 10px; border-radius: 15px; text-align: center; width: 100%;"> <b>Children &amp; Young People</b> </div> <div style="background-color: #c00000; color: white; padding: 10px; border-radius: 15px; text-align: center; width: 100%;"> <b>Local Economy</b> </div> </div>	Satisfactory quarterly monitoring report and contract management meeting (2015 and 2016 contracts)	<span style="color: green;">●</span>
	Milestones achieved (2015 and 2016 contracts)	<span style="color: green;">●</span>
	Outcome indicator targets met	<span style="color: orange;">●</span>
	Social value targets met (2015 and 2016 contracts)	<span style="color: green;">●</span>
	Satisfactory spend and financial information (2015 and 2016 contracts)	<span style="color: green;">●</span>
	Overall satisfaction with delivery against contract (2015 and 2016 contracts)	<span style="color: green;">●</span>

### **This contract has now been completed**

C&K Careers were commissioned to deliver 2 separate contracts for the South Area Council – a Summer Internship Programme for Y10 students in the 2015 cohort and another contract for Y10 students in the 2016 cohort. Both contracts comprised the delivery of an intensive programme of activity during the summer of 2015 and 2016 respectively, followed by a lengthy follow-up period where C&K staff stayed actively in touch with students who took part right through their Y11 year and into the November following their school leaving date – or until the young person had a ‘positive destination’.

Evidence indicates that students did develop the IKIC competencies, become more ‘career confident’ and were pro-active about taking decisions and focussing on their post-16 opportunities. All students are in learning or work; they have entered positive destinations. The majority are either on career paths directly related to their original career aspirations or where they will have a variety of options open to them at 18.

There are now a number of key Barnsley employers committed to supporting local students into the workplace though both placements and apprenticeships.

## Private Sector Housing Enforcement Officer – BMBC Community Safety

	RAG	
<div style="background-color: #c00000; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;"> <b>Local Economy</b> </div> <div style="background-color: #f4a460; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;"> <b>Changing Relationship</b> </div> <div style="background-color: #6a329f; color: white; padding: 5px; text-align: center; border-radius: 10px;"> <b>Access to Local Advice</b> </div>	Satisfactory quarterly monitoring report and contract management meeting	●
	Milestones achieved	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

Following a successful contract review of the Private Sector Housing Pilot the South Area Council have extended the project for a further 12 months. The Extension will run from 1<sup>st</sup> April 2018 – 31<sup>st</sup> March 2019. No further funding has been identified to continue this work.

The officer will continue to work with both tenants and landlords in order to improve the standard of private sector housing and its immediate environment through support and where necessary, enforcement.

During the months February to March 2018 the officer dealt with a total of 53 complaints, queries and requests for service, advice and referrals. The majority were dealt with on an informal basis, either speaking to the tenant/occupier or just sending a general advice letter. Of the 53 jobs received two improvement notices, one South Yorkshire Act Notice and 5 penalty notices were served.

This quarter, the project supported 99 requests for service, which included 40 property inspections.

The bulk of the work continues to be in Wombwell, because of its higher levels of problematic private sector housing.

Case studies can be seen in appendix 3.



## **Appendix 1 CAB Case Studies**

### **Case Study 1**

The client was 55 years old with mental and physical health issues, living with parents.

Following a compliance officer visit to client in May 2016, client's Employment and Support Allowance award was ended and client told to repay an overpayment of £6,000 as they had savings in excess of the allowed limit for the benefit claim. Since that time client has not received any income replacement benefit and a family member paid the DWP £6000 on client's behalf to clear the debt.

On investigation of client's circumstances it became apparent that the DWP compliance officer had made an error in calculating the client's savings.

The DWP were advised of this by letter together with a request to reinstate the benefit, pay the arrears due from May 2016 and reimburse the family member for the erroneous over-payment debt.

The DWP complied with the request. The client's ESA has been reinstated and a payment of over £7,000 made to cover the unpaid arrears. The family member has also been reimbursed for the £6000 payment they made to clear the supposed debt.

### **Case Study 2**

The client was 46 years old with a disabled partner. They made a claim for Universal Credit. The DWP had not processed the client's claim appropriately and the client was underpaid because the disability element for client's partner was not included in the claim (£318.76 pcm), and an unlawful deduction for the housing element was made because client's son also lived at the property (£70 pcm).

Following significant correspondence with the DWP they have accepted that they were in error and have also admitted that there is a flaw in the Universal Credit software which does not allow them to correct the error in the unlawful deductions made for disabled clients with non-dependents living in their household. The client's UC award was corrected and a payment made to cover the arrears of housing element not paid to the client's landlord.

### **Case Study 3**

The client attended our Hoyland library drop-in wanting advice on debts and their housing situation. The client had served for many years in the Royal Navy as a Royal Marine but had now found themselves out of work after losing their last job as a driver. The client attended with a family member for support as they found it very difficult to ask for help.

The client was facing financial difficulties since being out of work and from living with a partner who was abusive: both physically and financially. Their relationship had ended but the ex-partner kept returning to flat and taking the clients food, they'd also taken the clients furniture so they were left with barely anything in the property anymore.

The client's mental health and self-esteem was extremely poor and they didn't know where to turn to for help.

Firstly, a referral was made with our debt advice team at Wellington House who would be able to contact creditors and advise the client on a solution for dealing with the debts. They were reassured that this service was completely free of charge, confidential and independent. The outreach adviser then contacted BMBC Council Tax and negotiated a hold on any further recovery action from the bailiffs who were collecting for arrears.

A full benefit check was carried out to advise the client what benefits they were entitled to and how to claim these benefits. The client was offered a referral to IDAS, a charity in Barnsley that gives advice and support to victims of abuse and the adviser contacted the charity SSAFA who were able to visit the client at home and help with finding somewhere else to live and getting replacement furniture.

The outcome of this multi-faceted, holistic advice has resulted in the client coming on leaps and bounds since we first saw them. Their debt problems have been stabilised due to our debt advice team successfully applying for a Debt Relief Order, SSAFA have been involved in providing support, the client has attended training courses to help improve their job prospects and they found the courage to get professional, medical advice to help with their depression.

#### **Case Study 4**

The client and their partner came for help and advice on identity theft. They'd both been victims of identity fraud by a relative who'd taken out multiple applications for payday loans, credit cards and catalogues in their names.

The client found out about all these debts after they asked their postman why they weren't getting any post, the postman said mail had been re-directed to the post office because the client was ill and unable to bend down to pick up the post, the client told the postman this wasn't true and when they went to the post office they found correspondence from creditors about debts they knew nothing about. The clients found out the relative had arranged the re-direction so the client wouldn't see any letters from creditors.

The client and partner made the decision to report the crime to South Yorkshire Police and a full investigation is under way. In the meantime, the client had been diagnosed with bowel cancer about was about to start radio and chemotherapy treatment. They were trying to deal with contacting all the creditors the best they could but came to Citizens Advice for help with this as they were finding it extremely stressful – this was due to some creditors using aggressive collection behaviour and demanding payment even though they'd been told them about the circumstances and that the police were involved.

First of all, the outreach adviser told the client to report the incident to 'Action Fraud', they would give the client a police crime reference number and their case would be referred on to the National Fraud Intelligence Bureau. The client was then referred to CIFAS where they could apply for 'Protective Registration' which would put a flag alongside their name and personal details in a secure 'National Fraud Database'.

Then, with the client's permission, the adviser set about writing to all of the creditors who appeared on the credit reports for both the client and their partner detailing what had happened and requesting the debts no longer be pursued and removed from their credit files.

This is still an on-going case but we are pleased to report that most of the creditors have carried out investigations and accepted fraud was committed and the client isn't responsible for taking out the credit. This has provided some relief to the client who can now focus on getting through their treatment at hospital without having to worry about contact from creditors.

## Appendix 2 Tidy Team case studies

<b>Title</b> CHILDREN'S CENTRE JUMP – GARDENING PROJECT
<b>Date</b> 27.1.18
<b>Ward Area</b> HOYLAND MILTON
<b>Who requested?</b> JUMP ENVIRONMENTAL GROUP (JEG)
<b>Summary:</b> The involvement of the Tidy Team in this project is an extension of our involvement with the group with their monthly activity in the village mainly attacking the litter problems. It has taken some time to gain the involvement from personnel at the Centre but a very productive day resulted in the area looking much better.
<b>Key Learning Points:</b> The area had been labelled as a real mess in previous months and both the Tidy Team and the JEG had been frustrated in the lack of interest from the Centre.
<b>Background:</b> The Tidy Team became involved following a request from JEG, the Group had gained funding for plants, some of which were used in this project, but they needed help with the larger clearing jobs that this project needed.
<b>Who was Involved:</b> <b>Staff:</b> Tidy Team x 4 <b>Existing Volunteers:</b> 3 <b>New Volunteers:</b> 0 <b>Hours Given:</b> 6
<b>Outcomes of Project:</b> Clearing of the ground around the centre and re-planting, making good the area in the agreed timescales.
<b>What could have been done better:</b> The Team felt that the work was carried out in a timely manner and to a very high standard. The Team received very complimentary feedback from various individuals through social media. The Team do feel that more volunteers are needed on this project.
<b>Next Steps:</b> We have agreed that the JEG that we will continue to keep an eye on the area and arrange further dates with the volunteers if required.



CASE STUDY 1 JUMP CHILDREN'S CENTRE





## Case Study 2

<b>Title</b> WOMBWELL PARK – BRING BACK TO LIFE PROJECT
<b>Date</b> VARIOUS
<b>Ward Area</b> WOMBWELL
<b>Who requested?</b> PARKS DEPARTMENT
<b>Summary:</b> Ongoing work with Parks Department in hedge cutting/shrub removal and seeding
<b>Key Learning Points:</b> The Park does have a dormant group who at the moment only meet to discuss what the park requires – the Team feel there is scope here for the park to have some intensive work to get it back on track.
<b>Background:</b> The initial involvement of the Tidy Team in this project started at the request from the Parks Department to cut back a section of overgrown bushes/shrubs. Part 2 was the re-seeding of an area which will form the border of a newly tarmaced area.
<b>Who was Involved:</b> <b>Staff:</b> Tidy Team x 4 <b>Existing Volunteers:</b> 1 <b>New Volunteers:</b> 0 <b>Hours Given:</b> 6
<b>Outcomes of Project:</b> Clearing of the bushes/shrubs and seeding of areas as directed were undertaken in the agreed timescales.
<b>Next Steps:</b> The Team feel that this project needs to have more volunteers taking part and as a result the newly appointed Community Engagement Officer from the Tidy Team will meet with the Wombwell Park Group in coming months about the way forward.

CASE STUDY 2 WOMBWELL PARK



### Case Study 3



Date: 14-15.2.18.

Location: HOYLAND MILTON

Staff: TIDY TEAM X 7x 2 days

# TIDY TEAM

**WORKING WITH YOU TO MAKE YOUR  
COMMUNITY BETTER—WE ARE GOING TO MAKE  
OUR COMMUNITY A BETTER PLACE TO LIVE FOR  
FUTURE GENERATIONS**

Volunteers: 5 Under 16: 0

New Volunteers: 3

Volunteer hours: 30

**Details of work undertaken:** Work with DVLP and Elsecar Heritage Centre to open up the entrance to their walkways. It was a very satisfying outcome as the photographs show and a very opportune occasion for the Team to work with enthusiastic volunteers.

**What next?** The Team would be happy to be involved with future work and the recruitment of volunteers to help in the community of Elsecar.



Dearne Valley Landscape Partnership added 3 new photos. \*\*\*

14 February · 🌐

We have had a fabulous day working with the South Tidy Team today. They have worked tirelessly in poor weather to clear years of scrub and silt away from the start of the Elsecar to Wentworth walking route. @TidyTeam Elsecar Heritage Centre





## Case study 4



Date: VARIOUS DATES  
Location: HOYLAND ROCK

Staff: TIDY TEAM X 3 x 3 days

# TIDY TEAM

**WORKING WITH YOU TO MAKE YOUR  
COMMUNITY BETTER—WE ARE GOING TO MAKE  
OUR COMMUNITY A BETTER PLACE TO LIVE FOR  
FUTURE GENERATIONS**

**Details of work undertaken:** Proactive work undertaken by the Team to assist Parks in the clean up of the paths on King George's Field to open up the walkways.

**What next?** The Team are always actively involved with the Parks Department and will be involved in further work in all Wards during the Summer months.



## Case study 5

Love where you Live



Date: 23.1.18.

Location: DARFIELD

Staff: TIDY TEAM X 4

# TIDY TEAM

**WORKING WITH YOU TO MAKE YOUR  
COMMUNITY BETTER—WE ARE GOING TO MAKE  
OUR COMMUNITY A BETTER PLACE TO LIVE FOR  
FUTURE GENERATIONS**

Volunteers: 35 Under 16: 30

New Volunteers: 30

Volunteer hours: 36

**Details of work undertaken:** Litter pick and bugs with Upperwood Academy organised by South Area Team. 26 bags of litter were collected by the children and we took along our 'bug man' who is always welcomed by the children!

**What next?** The Team have further plans with the school in the coming months.





## Case study 6

Love where you Live



Date: 20.1., 17.2., 17.3.18

Location: WOMBWELL

Staff: TIDY TEAM X 20

# TIDY TEAM

**WORKING WITH YOU TO MAKE YOUR  
COMMUNITY BETTER—WE ARE GOING TO MAKE  
OUR COMMUNITY A BETTER PLACE TO LIVE FOR  
FUTURE GENERATIONS**

Volunteers: 36 Under 16: 4

New Volunteers: 9

Volunteer hours: 87

**Details of work undertaken:** Work alongside Cllr Daniel Griffin, on a community litter picks around the Wombwell Woods area. Over these 3 dates 160 bags of litter and various fly-tip were collected.

**What next?** The Team have continued to be proactive in identifying particular areas of Wombwell Woods that are in need of attention and it is hoped that kinder weather will increase the volunteer output so that the monthly litter pick group can continue this work with the Tidy Team. The Team do feel that more timely promotion would be a benefit to this project.







## **Appendix 3**

### **CASE STUDY 1 – WOMBWELL**

The Private Sector Housing Officer received a request for service regarding a property in Wombwell that had disrepair issues. This was reported by a friend of the tenant at the property. After a conversation with the client it was clear that there were other issues and some possible conflict between the landlord and tenant, this made communication between the landlord and the tenant problematic. Contact details were obtained for the tenant and arranged to carry out a full inspection of the property.

When arriving at the property to carry out the inspection the officer spoke to the tenant who also expressed that he was having issues with the landlord. In particular he was concerned as the landlord had told the tenant that they would be evicted and they were going through the process with a solicitor. It was explained to the tenant that if any sort of notice was served he would need to take this to homeless support to make sure the notice was appropriate and to advise on what the next steps would be, with regards to getting another property. The tenant mentioned that he had various debts that he had ignored and as a result they had built up and he was struggling to manage them. He also stated that he struggled with reading and writing and lacked confidence filling in forms etc. There was also a minor living in the property who was aged 15. The tenant was referred to the citizens advice drop in and given a leaflet with all of the details of the sessions available. It was explained that he needed to mention his current debts and the possibility of eviction from the property and also the issue with reading and writing so they could offer as much support as possible.

During the inspection a couple of serious hazards were noted including; no bannister on a steep staircase to the cellar and access to the only bathroom of the property was through the second bedroom, meaning that the male had to pass through his daughters bedroom to use the bathroom. One of the rooms in the property was full of clutter and this was obstructing the fire exit - the tenant was asked to clear the area to make sure the fire exit was clear, this was done promptly and was viewed during the next visit.

After the visit the landlord was contacted to discuss the issues that needed attention in the property. This was met with some anger that they were being asked for the extensive works to be completed. A number of phonecalls were taken between the landlord and his wife. An improvement notice was served.

Throughout working with the tenant it has been necessary to be present during each visit from the landlord to try and make sure that there are no further issues and that the works are carried out. The Private Sector Housing Officer has been the contact point for the landlord and tenant.

A further visit was conducted to the property and all of the requested works have been completed to a satisfactory standard. The landlord has also been told about the EPC rating of the property as this required attention to meet new standards that have been put in place from 1<sup>st</sup> April 2018.

## **CASE STUDY 2 – WOMBWELL**

Whilst on pro active patrols in the area the Private Sector Housing Officer noticed that the garden in question had waste in the garden and contaminated bins. The officer spoke to the tenant and said that there were some issues within the property that she had previously reported and no action had been taken to resolve the issues. After checking the system the job had previously been dealt with by another officer but the property had been sold and the works had not been completed.

The tenant had health issues and there were three children living at the property. After carrying out a full property inspection a number of serious hazards were identified. Having spoken to the letting agent and gave them the list of issues that required attention. This was made more complicated as the property was in the process of being sold but the current owner was advised that they were responsible for completing the works. The letting agent did not respond to the original request for the works to be carried out, so we had no choice but to serve two formal notices on the landlord in order to get the works completed. A South Yorkshire Act Notice was served for the electrical issues and an Improvement Notice was served for the serious issues regarding excess cold in the attic bedroom.

Confirmation has been received that all of the works to improve the electricals in the property have been carried out and proof sent of these works. The current notice for the works to be carried out on the attic expires on 24<sup>th</sup> April 2018. Once the notice expires a further visit to the property will be carried out to make sure that all of the works have been carried out, as per the instructions in the notice.

With regards to the environmental issues at the property, the client ordered and paid for a new set of bins to be delivered, with support from the officer on the council website and arranged for any contaminated bins to be taken away. She also cleared any excess waste from the garden and said this would be easier to manage once new bins were delivered.



**BARNSELEY METROPOLITAN BOROUGH COUNCIL**

**South Area Council Meeting:**

**27<sup>th</sup> April 2018**

**Report of South Area Council Manager**

**South Area Council Procurement and Finance update**

**1. Purpose of Report**

- 1.1 To outline the current financial position for 2017 /2018 and 2018 / 2019
- 1.2 For Members to consider the recommendations at 4.4 and discussions on Social Isolation and Advice Services elsewhere on the agenda.

**2. Recommendations**

- 2.1 That Members note the current financial position for 2017/2018 and 2018 /2019**
- 2.2 That Members consider the information and recommendations at 4.4 alongside tabled discussions at this meeting on a) Social Isolation and b) Advice services**

**3. Background & progress to date**

- 3.1 At previous South Area Council meetings the following recommendations have been agreed:
  - That the **Tidy Team** contract was offering performance and impact well in excess of that originally anticipated by the South Area Council and is retained in full
  - That the **Environmental Enforcement** contract be reduced by 50% from four officers down to two, and that the contract value is reduced from £142,512 per year to £71,076 per year.
  - That the **Private Sector Housing contract**, which previously ran as a pilot scheme until 31<sup>st</sup> October be extended to 31<sup>st</sup> March 2018 at a cost of £13,575. At the February 2018 meeting the Members agreed to further extend the contract for 12 months at a cost of £32,580
- 3.2 In addition a number of smaller projects already agreed and totalling **£19,515** were funded in 2017/18 as below:
  - End of Summer Internship follow up (April – November) £3,050
  - Distribution of Community Magazines for Summer 17 and Winter 17 (2 editions) £3,500

- Young People's Pop up Sessions in Parks £2,000
- Young People's Social Media Project £2,000
- Wombwell Traffic Regulation Order (carried forward from 16/17) £4,000
- Two editions of #Love Barnsley community magazines at a cost of £3675
- Off road biking signs - £1290

#### 4. South Area Council Finance Overview

4.1 Following previous and small project recommendations at 3.1 and 3.2 the table below outlines the current financial position:

Description	2017/18	2018/19	2019/20
South Area Council Allocation	£400,000	£400,000	£400,000
Carry Forward + income	£93,615	Income TBC	
<b>Contracts / spend</b>			
Advice Services	£74,375	£75,000	£18,750
Environmental service (Kingdom)	£120,000	£60,320	
BMBC Safer Communities (environmental services)	£26,488	£14,000	
Tidy Team	£195,720	£195,720	
Private sector Housing	£14,636	£47,216 £14,636 + £32,580	
Summer Internship	£3050		
Community Magazine	£3500	£3675	
Young people's pop up sessions	£2000		
Young people's social media project	£2500		
Wombwell TRO	£4000		
Off road biking signs		£1290	
<b>Spend</b>	<b>£446,269</b>	<b>£397,221</b>	<b>£18,750</b>
<b>In year balance</b>	<b>£47,346</b>	<b>£2779</b>	<b>£381,250</b>

4.2 The reduction by 50% of the Environmental Enforcement contract total from the 1<sup>st</sup> April 2018 and extension of the Private Sector Housing contract results in a balance of £50,125 remaining for the 2018/19 budget.

4.3 Income from Environmental Enforcement has not been reported this quarter and will be reported in the next financial report.

4.4 A number of additional projects have been recommended by Elected members for inclusion and consideration in this report:

- Amendments to a Hoyland Town Centre Traffic Regulation Order (TRO). Alterations to new restrictions requested due to complaints from Local business owners. There is a minimum cost of £3000 for this work however; based on recent TROs subject to objections the costs could potentially be nearer £5000. (Background information attached)
- Milton Ponds: Parks were contacted by Cllr Andrews to request the banking cutting back. Parks sourced a quote for the work at a cost of £1080. The work could not be carried out with volunteers as it is a large scale project. Parks have advised that this is not work that would be funded if requested by the public and would not be funded by Parks.
- Sheffield Road, Birdwell: A request has been made due to complaints about flooding in this area on parks and leisure land. There are 2 options:
  - Quick fix, fill the hole with planings, would need doing again in 12 months, cost £1380
  - Long term, excavate and tarmac the area and addressing drainage with gully installation, cost £10,980

4.5 This report seeks a view on the above suggestions alongside any recommendations following the Social Isolation and Advice service discussion tabled at this South Area Council meeting.

**Officer Contact: Lisa Lyon**  
**South Area Council Manager**  
**Tel: 01226 355866**  
**Date: 16/04/2018**

**Background paper: Hoyland Town Centre Traffic Regulation Order (TRO)**  
**Report provided by Environment and Transport**

A Traffic Regulation Order (TRO) for Hoyland Town Centre was started in June 2016 in response to the town centre redevelopment works which were led by Resiliente. Plans were quickly drawn up and on 28<sup>th</sup> July 2016, a formal consultation with the Hoyland and Rockingham members took place. The plans were approved without alteration and were incorporated into a report. A later request to extend restrictions on Duke Street was rejected as it would only protect private driveways, and so was not justified on road safety grounds.

The proposals then went out to advertisement, with the objection period ending in November 2016. No objections were received to any of the proposals, and the intention was to proceed to seal the order.

The design work for the new signs and lines was not carried out by Resilienti. A TRO cannot be enforced without the necessary lines and signs installed on site. As such, the order was put on hold. A secondary TRO was ordered, which also allowed Highways to answer Elected member requests for increased restrictions on High Croft at Hoyland.

This second Traffic Regulation Order was drawn up and advertised, with the objection period ending in August 2017. Again, no objections to the proposals were received. Whilst this scheme was in the process of being advertised, Resilienti submitted their designs. After much negotiation and alteration, their designs were approved, and the new TRO was sealed on the 25<sup>th</sup> September 2017, coming into effect once the new signs and lines were installed.

It is only recently that Highways have been contacted by Hoyland Furniture and Carpets as regards the newly installed restrictions.

The restrictions in question were introduced as part of a request from South Yorkshire Passenger Transport Executive (SYLTE) to ensure the free flow of traffic through Hoyland Town Centre. A highways officer attended the site in 2016 and observed first-hand the issues caused by irresponsible parking. The restrictions were drawn up as a response to these issues. The officer observed that the road does narrow at this location, and vehicle turning manoeuvres have to be accommodated at the junction with Mallin Croft in the interests of road safety. As such, any loading bay will be small by necessity.

In order to alter the new restrictions, funds will need to be made available. The costs depend largely on whether objections are received; generally, a straight forward TRO costs in the region of £3000. However, recent TROs subject to objections have been nearer the £5000 mark.

If commissioned proposals would be drawn up, members consulted and the emergency services and then go out to advertisement and formal consultation. If we receive objections, highways would need to produce a cabinet report to overrule them, or alter the restrictions in line with the requests of the objectors, necessitating another consultation period. After this, works can be ordered and the TRO sealed. This process will take an absolute minimum of 6 months.

### **Advice Service discussion**

Below are a number of Advice Services options to be discussed as part of presentation to the South Area Council meeting on the 27<sup>th</sup> April 2018:

1. Welfare rights worker and generalist advisor jointly deliver one extra service per month at Hoyland to assist clients either on a drop in basis or by pre-booked appointments, the additional cost for this service would be £4,572pa, this costing assumes that we would have 2 interview rooms free of charge available to us at the same time to provide this service.
2. Welfare rights worker to deliver one extra service per month at Hoyland to assist clients by pre-booked appointments, the additional cost for this service would be £2,286, this costing assumes that we would be able to have an interview room free of charge available
3. Welfare rights and a legal advisor apprentice jointly deliver one extra service per month at Hoyland to assist clients by pre-booked appointments, the additional cost for this service would be £3,792pa, this costing assumes 2 interview rooms free of charge available at the same time to provide this service and that the welfare rights worker would support and supervise the Apprentice. The Apprentice would only deal with basic benefit matters i.e. MR, benefit checks, looking at correspondence etc. under supervision.
4. An Apprentice joins the welfare rights worker and general advisor on one Monday evening per month or joins welfare rights worker on one Tuesday afternoon per month to jointly deliver one extra drop in service per month at Hoyland. The additional cost for this service would be £1,506pa, this costing assumes an additional interview room free of charge available at the same time to provide this service and that the workers would support and supervise the Apprentice. The Apprentice would only deal with basic benefit matters i.e. MR, benefit checks, looking at correspondence etc.
5. An apprentice would deliver telephone ring backs from our town centre office one day per month dealing with basic benefit matters i.e. MR, benefit checks, looking at correspondence etc. under the supervision the Welfare rights worker. The additional cost for this service would be £1,006pa

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# Social Isolation South Area



Public Health  
Anna Tummon  
27<sup>th</sup> April 2018



**BARNLSLEY**  
Metropolitan Borough Council

# The Request

To conduct a health needs assessment into social isolation on older people.

## Research Aims

- Learn how to support people
- Identify barriers and issues
- Prevent further escalation
- Re-engage residents who want to be involved with community life
- Inform future commissioning





# Context

Social isolation and loneliness are different.

## Health Impacts

- Premature mortality
- 50% increase risk of coronary heart disease
- Increased mental health issues

Return on Investment

**£5.96** for every **£1** spent

*(PHE, 2015)*



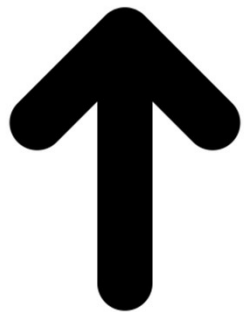
# Local Data

Local predictions reveal that by 2020 40% (17,647) of Barnsley's 65+ years will be living alone.

## South

Approximately 3640 out of the 9100 65 years + living alone by 2020.

*Source: Mid-Year 2016 Population Estimates, Office of National Statistics.*



Risk of becoming socially isolated



## Research Methodology

- Desk based research
- Consultation
  - focus groups
  - 121 consultation meetings

Service users and professionals  
Quantitative and qualitative data



# Findings

What are the major issues contributing to social isolation in older people?

- Transport & Geography
- Awareness & Information
- Confidence & Reassurance
- Technology



# Continued...

## What could we do to make it easier for older people to engage with others and social activities?

- Increases awareness & advertising
- Transport
- Friendly face



Foundation Services	A service or activity that reaches people, understands people & supports people i.e. <i>Age UK Eyes on the Ground</i>	Foster & enable new connections Change their thinking about their social connections
Direct Services	A service or activity that meet the needs of older people & provides meaningful social contact & new connections. The primary aim of such groups should not be social contact; the groups should have an alternative focus.	Foster & enable new connections
Gateway Services	Transport and technology services. A lack in the availability of gateways services “could be a serious barrier to social connection.	Maintain existing connections Develop new connections

# Continued...

- Individual Factors
- Community Factors



Contribute to social isolation



# Recommendations

- ★ Utilise existing community assets
- ★ Reduce barriers to existing activities
- ★ Targeted & proactive

## Options

1. A part time Community Communications Officer
2. Collaborative Partnership Age UK Barnsley & Community Communication Officer
3. Transport budget
4. “Happy to Chat” campaign





# Discussion

- Preferred option
- Different Wards need a different approach?
- Multi-agency Group



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